



Plainfield Elementary School

School Site Council (SSC) Agenda/Minutes Template

Meeting Date: 2/19/2020	Meeting Location: Staff Room, Plainfield Elementary School
Starting Time: 7:00 am	Ending Time: 8:00 am

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair/Principal	Meeting is called to order at 7am
2. Roll Call (1 minute)	None	Secretary	present: Phillip Pinegar, Vicky Allan, Barry Kersting, Clara Skaug, Heather Allan, Jana Tolla, Barbara Chase, Ally Bleile, Sarah Yob
3. Additions/Changes to Agenda (1 min.)		Chair/Principal	no changes to the agenda at this time
4. Reading and Approval of Minutes (2 min.)	Approve	Secretary	site council members review minutes; motion to approve by Barbara, seconded by Ally, motion carries
5. Reports of Officers/Committees (4 min.)	None	All Council Members	Ally: well refreshed and ready to get back into the garden, Barbara: the Q and U wedding was fabulous, everything went well, we always have very positive comments; Jana: went on the 5th grade field trip to the Exploratorium and it went great; Heather: working on multi-digit addition and subtraction; Clara: increased xtramath completion, students are working on Native American reports; Barry: Drew is doing baseball and Kate is looking forward to a band trip to Disneyland, Barry will be helping with an erosion unit in 2nd grade; Vicky: kids are doing pretty well; Phil: Mrs. Allan's class had the highest attendance for 2 months in a row, Young Author's Day Assembly next Thursday, AMA Kids Heart Challenge still going on, Elks Club Literacy program kick off starts next week, Math Intervention groups are done but another one

			will likely start in March, Academic Awards assembly coming up soon; PTA Popcornopolis is going on; Sarah: got ready very quickly this morning
6. Public Comment (0 min.)	*Not Applicable	Chair	no public comment

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (10 min.)	Review & Discuss	Principal	<ul style="list-style-type: none"> ● Facilities <ul style="list-style-type: none"> ○ Phil spoke with someone at the District, as far as school-wide improvements they can't start any major projects unless there is a bond to pay for it; there is a plan to at some point add paving, bathrooms, etc. we just don't have the funding right now ○ there was a bond on the ballot that failed, now it is back to the Board to decide whether or not to try another bond ○ Barry: do we have a regular facilities budget to address urgent need? Phil: yes, 20% of budget has to go to operations and maintenance, however it is not enough for a major rehaul, it is mainly upkeep and maintenance ○ Barbara: is there a push towards community partnership? we used to be able to get things done with volunteers however I know we need to respect union rules, however if it is not planned by maintenance then it wouldn't be taking away a union job; Phil: would need to put together a project list with dates and products we are planning to use ○ Barry: is there a running list that has been created by PTA or teachers? Barbara: we used to have 2+ Beautification Days a Year and we had a running list, but that has not happened in several years; staff used to keep a list of projects ● Future Combo Classes <ul style="list-style-type: none"> ○ Phil: has asked about Combo Classes but nothing is certain yet, indicated that we
---	-----------------------------	------------------	--

<p>- LCAP Collaborative Meeting 1/27/2020</p>			<p>would be the redirect school if it meant that we could take away the Combo Classes</p> <ul style="list-style-type: none"> ○ Barry: do we know how many other schools have requested to be the redirect school? ○ Jana: is there a threshold for when they make combo classes? Phil: they want to maximize numbers across the district, there are 4 schools with Combo classes this year; Phil: if the size is under 25 that is when the start to look at combining classes <ul style="list-style-type: none"> ● LCAP meeting results <ul style="list-style-type: none"> ○ In looking at the outcomes Green is the #1 item chosen, Blue #2, Yellow #3 ○ it was brought up that the groups who participated in the LCAP input sessions may have different priorities/areas of emphasis than potentially other stakeholder groups ○ Barry: what is the total number of inputs for each group, Heather: there is a column for # of participants ○ Barbara: is leadership Academy Principals? Phil: all the admin yes ○ Barry: it looks like the School ELAC may have had their votes weighted more even though the # of participants is very close to the School Site Council ○ Phil: for the top 5 areas identified by the LCAP there are stakeholder comments in each priority area (attachment) ○ Barbara: what is the CTE Advisory Committee- it is Career and Technical education (for secondary) ○ Jana: can they have different priorities for elementary and secondary? Phil: no, not for the LCAP, it will be a unified set of priorities
<p>8. New Business (40 min.)</p> <p>-School Site Council Comprehensive Needs Assessment</p> <p>-Discussion of Topics for next meeting</p>	<p>Discuss and Identify</p>	<p>Chair/Principal</p>	<ul style="list-style-type: none"> ● 5x 5 Dashboard for our School, focus on Chronic Absenteeism, ELA, and Math indicator ● Barbara: is this excused or unexcused absences? Phil: both, but independent study does not count as chronically absent ● SSC members analyze data and create post it notes identifying change ideas and potential root causes for some of the results we are seeing

9. Adjournment (1 min.)	None	Chair	meeting adjourned at 8:07am
------------------------------------	-------------	--------------	-----------------------------

Prepared By: Phillip Pinegar (signature) _____
 (type name)

Date: 2/14/2020

Attach sign-in sheet



Plainfield Elementary School

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

12/18/2019	Election of SSC Council- Mandate
9/24/2019 & 10/9/2019	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
9/18/2019	Development of Bylaws- Recommended
8/21/2019	Develop Meeting Calendar for 2019-2020- Mandate
10/16/2019 1/15/2020 4/22/2020	Review Student Achievement Data- Mandate
9/18/2019 through May 20, 2020	Monitor the Implementation of the School Plan for Student Achievement- Mandate
1/31/2020	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
2/6/2019	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
9/18/2019 through May 20, 2020	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate
3/15/2020	Coordinate with ELAC to review programs for English learners- Mandate
N/A	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
4/22/2020	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
4/23/2020	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate